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Pioneer Contract Services, Inc.
Records & Information Management

Data Entry Transmittal Form

8810 Clay Road
Houston, TX 77080

Phone: 713-464-5024
Fax: 713-464-5034

Company Information

Company Name	Account Number	Department Name/Cost Center

Contact	eMail Address	Phone	Fax
		( ) –	( ) –

Address	Suite #	City	State	Zip

File & Carton Information

Container Barcode	Customer Carton #	Destruction Review Date	Description Date Range
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